



The quarterly meeting of the 2017 Board of Directors was called to order by President Gene Hudgins at 5:49 p.m. PT on Tuesday, 9 May 2017. The Meeting was held at the Tuscan Inn and Suites in Las Vegas, NV. The following individuals participated in the meeting:

Board Officers	
<b>Hudgins, Gene</b> – President and Rules and Bylaws Committee Chair	<b>Crump, Pete</b> – Treasurer
<b>Gaidry, James</b> – Executive Director (ex officio)	
Board Directors	
<b>Bjorkman, Eileen</b> (via phone)	<b>Moore, Brian</b>
<b>Brown, Mark</b> – Ways and Means Committee Chair	<b>Nikoloff, Peter</b> - International Region VP (via phone)
<b>Einfalt, Bruce</b> (via phone)	<b>Sabile, Erwin</b> – Communications Committee Chair (via phone)
<b>Garcia, Charlie</b>	<b>Schab, John</b> (via phone)
<b>Greer, Ed</b> (via phone)	<b>Wilson, Terry</b>
Board Committee Chairs	
Corporate Development Committee – <b>Swagerty, Kathi</b> , Chair	Publications Committee – <b>Gordon, Steve “Flash”</b> , Chair (via phone)
Elections Committee – <b>Reynolds, Matt</b> , Chair (via phone)	Senior Advisory Board - <b>McKee, Chas</b> , Chair (via phone)
Events Committee – <b>Messer, Doug</b> , Chair (via phone)	
Board Government Advisors	
<b>Greco, Mike</b> (via phone)	<b>Wells, Jamie</b> (via phone)
<b>Reuter, Abbe’</b> (via phone)	
Guests	
Channel Islands Chapter President – <b>Mathias, Joyce</b>	<b>Smith, David “Jester”</b>
Mid-Pacific Chapter President - <b>Wigent, Shannon</b>	<b>Wigent, Mark</b>
<b>Burley, Stu</b>	

The following individuals were not able to participate in the meeting:

Board Directors	
<b>Felder, Wilson</b> – Secretary	<b>Zamot, Noel</b> – Professional Development Committee Chair (via phone)
<b>Keegan, Bill</b> – Vice President and Strategic Planning Committee Chair	
Board Advisors	
<b>Leiby, Larry</b>	<b>Quade, Carroll</b>
<b>Olinger, Jeff</b>	<b>Wellons, Dave</b>

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Region Vice Presidents	
Mid-Atlantic Region VP – <b>McDonnell Zubowsky, Jeanine</b>	Southwest Region VP – <b>Webb, Dave</b>
Southeast Region VP – <b>Thompson, Miles</b>	West Region VP – <b>McKearney, Terry</b> (via Phone)
Northeast Region VP – <b>VACANT</b>	
Board Committee Chairs	
Award Committee – <b>Clewer, Stephanie</b> , Chair	Historian – <b>Welshans, James</b>
Chapter & Individual Membership Committee – <b>VACANT</b>	Technology Committee – <b>Merhoff, Henry</b> , Chair

### 1.0 OPENING REMARKS

- 1.1 President Hudgins established that a quorum was present and thanked everyone for taking time to participate in the meeting.
- 1.2 Review of the Agenda – President Hudgins then asked the Board if there were any comments regarding the agenda. The agenda was accepted without exception.
- 1.3 Mike Greco, representing the FAA as advisor to the Board, presented Omar Merced as his recommendation to become the FAA's new advisor to the Board. Director Peter Nikoloff moved, and Director Charlie Garcia seconded, the nomination. With no further discussion, the motion passed unanimously.

### 2.0 APPROVAL OF THE PREVIOUS BOARD MEETING MINUTES

Secretary Wilson Felder was unable to participate in the Board meeting. Executive Director James Gaidry asked the Board members to review the minutes from the 24 January 2017 Board meeting, and asked if there were any corrections. A motion was made by Director Mark Brown and seconded by Director Peter Nikoloff to approve the minutes with no corrections. With no further discussion, the motion passed unanimously.

### 3.0 REVIEW OF CURRENT ACTION ITEMS

Executive Director James Gaidry reviewed the Actions Items that had been assigned to Board Directors.

**ACTION 100316-02:** Director Nikoloff to develop a proposed template for Region Vice President reports.

**STATUS:** Completed

**SUSPENSE:** Without objection, this item was closed.

Without objection, the following action items were continued:

**ACTION 110515-06:** President Hudgins to identify candidates for Chapter and Individual Membership Committee Chair. In the interim, President Hudgins will call a meeting of the Chapter and Individual Membership Committee to solicit nominations for Chair.

**STATUS:** Continued

**SUSPENSE:** Update to be provided at the October 2017 meeting

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**ACTION 100316-01:** President Hudgins to conduct one-on-ones with the Region Vice Presidents to:  
1) Define the status of the Region; 2) Develop potential modifications to the ITEA Bylaws and Operations Manual to better define the roles, responsibilities, and duties of the ITEA Region Vice President.

**STATUS:** Continued

**SUSPENSE:** Update to be provided at the October 2017 meeting

After discussion, the following action item was assigned:

**ACTION 050917-01:** *Rules and Bylaws Committee to provide recommendation for providing regional representation on the Board of Directors.*

**SUSPENSE:** *Update to be provided at the October 2017 meeting*

It was noted that the other Action Items would be presented within the various Officer and Committee reports. Without objection discussion on the other action items was tabled until the appropriate report.

### 4.0 TREASURER REPORT

Treasurer Pete Crump presented the Association's financials as of April 30, 2017. A motion was made by Director Mark Brown and seconded by Director Pete Nikoloff to accept the Treasurer Report. With no further discussion the motion passed unanimously.

### 5.0 WAYS AND MEANS COMMITTEE REPORT

Committee Chair Mark Brown presented the Committee's Report, which included moving \$50,000 from checking to the Education Reserves, \$50,000 from checking to the Capital Reserves and \$50,000 from checking to the Operating Reserves. A motion to accept the Committee's recommendation was made by Director Mark Brown and seconded by Director Peter Nikoloff. With no further discussion, the motion passed unanimously.

### 6.0 WEB SITE AD HOC COMMITTEE

Committee Chair Ed Greer presented the Committee's report. After discussion, the following action item was modified and continued.

**ACTION 012417-03:** Committee comprised of Kathi Swagerty, Ed Greer, Erwin Sabile, and Brian Moore to work with the Ways and Means Committee to review the proposals and develop a budget for the new Web site design.

**STATUS:** Continued.

**SUSPENSE:** Update to be provided at the October 2017 meeting.

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### 7.0 CORPORATE DEVELOPMENT COMMITTEE REPORT

Chair Kathy Swagerty presented the Committee's report.

**ACTION 012417-01:** Corporate Development Committee to work with the Ways and Means Committee to develop a Bundled Pricing Program for Corporate Members.

**STATUS:** Continued.

**SUSPENSE:** Update to be provided at the October 2017 meeting.

### 8.0 EVENTS COMMITTEE REPORT

Doug Messer, Committee Chair, presented the Committee's Report.

**ACTION 012417-02:** Events Committee to propose Symposium venues for 2018, 2019, and 2020.

**STATUS:** The Committee recommends that: The 2018 Symposium be held at the Mandalay Beach Hotel and Resort in Oxnard, CA, on November 6-9, 2018; The 2019 Symposium be held at the Kauai Marriott Resort and Beach Club in Lihue, HI, on December 3-6, 2019; and, the 2020 Symposium be held at the Doubletree by Hilton in Orlando, FL, on dates TBD in October/November 2020. A motion to accept the Committee's recommendation was made by Director Peter Nikoloff and seconded by Director Brian Moore. With no further discussion, the motion passed unanimously.

**SUSPENSE:** CLOSED.

After discussion, the following action item was assigned:

**ACTION 050917-02:** *The Events Committee to work with the Hosting Chapters to identify a Symposium Chair, Symposium Technical Chair, and a Theme for the 2018, 2019, and 2020 Symposiums.*

**SUSPENSE:** *Update to be provided at the October 2017 meeting*

Chair Doug Messer recommended that the 2018 System-of-Systems Workshop be co-located with the DEPS Directed Energy T&E conference, which will be held in January 2018 in Albuquerque, NM. Executive Director James Gaidry to work with DEPS to develop a MOA detailing the role and responsibilities, and the expenses and revenues splits between the two organizations.

A motion to accept the Committee's recommendation was made by Director Peter Nikoloff and seconded by Director Mark Brown. With no further discussion, the motion passed unanimously.

After discussion, the following action item was assigned:

**ACTION 050917-03:** *Committee to present recommendation ASAP to the ITEA Executive Committee on co-locating the 2018 System-of-Systems Workshop with DEPS Directed Energy T&E Conference.*

**SUSPENSE:** *Update to be provided at the Oct 2017 meeting.*

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### 9.0 PROFESSIONAL DEVELOPMENT COMMITTEE

Noel Zamot, Committee Chair was not able to attend the Board meeting. After discussion the following Action Items were continued:

**ACTION 031014-04:** Professional Development Committee to work with the Board of Examiners to cross-walk CTEP program to determine equivalency to DAU Level III.  
**STATUS:** Continued.  
**SUSPENSE:** Update to be provided at the October 2017 meeting.

**ACTION 042115-03:** Professional Development Committee to reach out to ranges and identify/offer training at installations.  
**STATUS:** Continued.  
**SUSPENSE:** Update to be provided at the October 2017 meeting.

**ACTION 042115-04:** Professional Development Committee to reach out to other professional organizations (e.g. NDIA, AIAA, AOC, AFCEA) to conduct training for their membership in conjunction with their meetings (use the Test Week model).  
**STATUS:** Continued.  
**SUSPENSE:** Update to be provided at the October 2017 meeting.

**ACTION 042115-05:** Professional Development Committee to work with DAU to be able to offer DAU classes at non-DAU locations.  
**STATUS:** Continued.  
**SUSPENSE:** Update to be provided at the October 2017 meeting.

### 10.0 NEW BUSINESS

- 10.1 The quarterly meeting of the 2017 Board will be held on Monday, October 2<sup>nd</sup>, in conjunction with the 2017 Symposium at the Hyatt Regency at the Reston Town Center, VA.
- 10.2 There being no more business to be brought before the Board, a motion was made by Director Charlie Garcia and seconded by Director Brian Moore to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned by President Hudgins at 7:55 p.m. PT.

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Date Approved

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Wilson Felder, PhD  
ITEA Board Secretary