



**APPLICATION FOR EXHIBIT SPACE**  
**2020 Cybersecurity Workshop**  
*Solutions to Cybersecurity T&E Challenges*  
 March 31 – April 2, 2020 ~ Fort Walton Beach, Florida ~ Hosted by the Emerald Coast Chapter  
 NOTE: The Workshop is a non-competitive environment meant for a free exchange of ideas and information.

Organization Name \_\_\_\_\_ Exhibit Contact Name \_\_\_\_\_  
 Address \_\_\_\_\_ Title \_\_\_\_\_  
 \_\_\_\_\_ Email \_\_\_\_\_  
 \_\_\_\_\_ Phone \_\_\_\_\_  
 \_\_\_\_\_ Fax \_\_\_\_\_  
 Web Site \_\_\_\_\_ Signature \_\_\_\_\_

**We hereby make application for exhibit space at the Workshop.**  
 (NOTE: Tutorial registration is not included in the package.)

<u>Package (1)</u>	<u>Table-Top (5)</u>
<b>ITEA Corporate Member (2), Government Agencies, and Military Organizations</b>	<input type="checkbox"/> <b>\$1,800</b>
<b>LARGE Non-ITEA Corporate Member (3) (50+ Employee Organizations)</b>	<input type="checkbox"/> <b>\$3,300</b>
<b>SMALL Non-ITEA Corporate Member (4) (&lt;50 Employee Organizations)</b>	<input type="checkbox"/> <b>\$2,600</b>

**NOTES:**

1. Each package one electrical outlet (5-10 amps 110 power), a 6’ table, two chairs, wastebasket, and a company description on the ITEA Web site and in the *Workshop Program Guide*. The description should be no longer than 50 words and it can describe your organization, its products, and/or services. Email this information to [Cyber@itea.org](mailto:Cyber@itea.org).
2. Active ITEA Corporate Membership required as of exhibit application submission date.
3. Includes a one-year ITEA Corporate Membership with 3 individual memberships.
4. Includes a one-year ITEA Corporate Membership with 5 individual memberships.
5. Table-Top Package includes one (1) full Cyber Security Workshop registration.

**Selection** – Please indicate your preferred exhibit locations.

NOTE: Both spaces are assigned on a First-Come, First-Served basis.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

**Special Requirements** – Packages come with one electrical outlet with 5-10 amps 110 power. Additional requirements may be indicated below and will be billed at exhibitor’s expense.

Number of outlets: \_\_\_\_\_ How many amps will your system consume? \_\_\_\_\_  
 Special Connectors Required \_\_\_\_\_



## APPLICATION FOR EXHIBIT SPACE

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### Exhibit Rental Fee

Exhibit Rental Fee: \$ \_\_\_\_\_

Deposit (50%) of Rental Fee: \$ \_\_\_\_\_

***Balance Due Within 30 Days of Receipt of Invoice***

### Payment Information

Check Enclosed       PO Number \_\_\_\_\_

VISA     MasterCard     American Express

Card No.: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

### Personnel

Packages include two full registrations per 10x10 space. Include additional sheets for booths larger than 10x10.

***NOTE: Tutorial registration is separate and not included.***

Name \_\_\_\_\_ Name \_\_\_\_\_

Title \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_ Company \_\_\_\_\_

Street Address \_\_\_\_\_ Street Address \_\_\_\_\_

Mail Stop/Bldg \_\_\_\_\_ Mail Stop/Bldg \_\_\_\_\_

City/State/Zip \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Fax \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Email \_\_\_\_\_

Web Site \_\_\_\_\_ Web Site \_\_\_\_\_

### Payment for Space/Cancellation Policy

**Under the terms of the contract, the exhibitor agrees to pay fifty percent (50%) of the total fee with this application**, and further agrees to submit to ITEA the balance due upon receipt of statement but in no case later than **30 Days after Receipt of Invoice**. It is understood that failure by the exhibitor to remit outstanding balance due ITEA by said date shall render all exhibit agreements between the exhibitor and ITEA invalid and shall constitute forfeiture of all monies paid under terms of the contract. An exhibitor who cancels all or part of reserved space within **90 days of the start date of the Workshop** will forfeit fifty percent (50%) of the deposit.

**Exhibit applications received within 60 days of the event start date must include full payment.** We understand this application becomes a contract when signed by us and accepted by ITEA. In compliance with the requirements set forth by the International Test and Evaluation Association, we certify that we are Equal Opportunity Employers. We have read and agree to abide by all rules, regulations, requirements and conditions outlined in the contract and exhibitor prospectus. **Contracts received without payment will not be assigned a space until the 50% deposit is received. Exhibitors not paid in full 30 days after receipt of invoice will be removed from the floor plan until the deposit is received.**

#### **Exhibit Contact:**

James Gaidry, CAE, Executive Director  
703.631.6220 (Phone)  
[jgaidry@itea.org](mailto:jgaidry@itea.org) (Email)

#### **Mail or Fax Contract/Payment to:**

International Test and Evaluation Association (ITEA)  
11350 Random Hills RD, Suite 800  
Fairfax, VA 22030-6044  
703.631.6221 (Fax)