***Period of Performance: July 1, 2019 to June 30, 2020***

***Deadline for submittal: June 30, 2020***

*Complete and return by e-mail to: James Gaidry at jgaidry@itea.org*

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*Instructions for completion and submitting Nominations:*

Please complete all areas of this form, and save as a new Word document. The name of the document must begin with the 2-letter abbreviation noted next to each Award category, followed by an underscore and then the nominee’s last name (i.e.: CA\_Gaidry). Endorsements are NOT required.

*Nomination Submitted By:*

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| --- | --- | --- |
| **Name:** | | |
| **Title:** | | |
| **Organization:** | | |
| **Address:** | | |
| **City:** | **State:** | **Zip:** |
| **Telephone:** | | **Identifier (USN/USA/DOD/Industry):** |
| **Email:** | | |

*Please indicate award category:*

|  |  |  |
| --- | --- | --- |
| **Allen R. Matthews (MA)** | **Special Achievement (SA)** | **Publications\* (PA)** |
| **Technical Achievement (TA)** | **Richard G. Cross (CA)** | **Junior Achiever (JA)** |

*Candidate for Nomination (Note: For team nominations, provide candidate information for only the team lead.):*

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEA Member** | | | **Not an ITEA Member** |
| **Name:** | | | | | |
| **Title:** | | | | | |
| **Team Name (if applicable):** | | | | | |
| **Organization:** | | | | | |
| **Address:** | | | | | |
| **City:** | | **State:** | **Zip:** | | |
| **Telephone:** | | | | | |
| **Email:** | | | | | |

*\*For Publication Award Candidates Only:*

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| **\*Title of Article:** |
| **\*Date Published:** |
| **\*Name of Publication:** |
| **\*Month/Year or Volume/Issue:** |

\*Submit copy of article to [Awardschair@itea.org](mailto:Awardschair@itea.org)

If publication is a book, please mail to ITEA, 11350 Random Hills RD, Suite 800, Fairfax, VA 22030-6044.

***ALL NOMINATIONS TO FILL OUT PORTION BELOW:***

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| NOMINEE’S OR TEAM'S QUALIFICATIONS FORM Please indicate in 850 words (4500 characters) or less the qualifications of the nominee for the award.  [Note: For Publication Award for an individual, especially when more than one author, please cite or describe the nominee's specific contribution(s) to the article.] |
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| NOMINEE’S BIOGRAPHY OR TEAM'S DESCRIPTION (including names of team members) *Please indicate in 500 words (3000 characters) or less. If a team, please include team lead’s title and only listnames of other team members.* |
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| RECOMMENDED CITATION *Please indicate in 200 words (1000 characters) or less.* |
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